

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Member Responsibilities and Authorities

FROM

Policy Branch/PPG

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/POL BR

9/11/85

JR

2.

C/PPG

9/11/85

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3.

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13 SEP 1985 18 SEP 1985

JR

6.

OS Registry

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Attached is a response to SECOM tasking regarding subject.

FORM 1-79

610 USE PREVIOUS EDITIONS

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GPO : 1983 O - 411-632

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18 SEP 1985

MEMORANDUM FOR: Chairman, SECOM

25X1 FROM:


Director of Security

SUBJECT: Member Responsibilities and Authorities

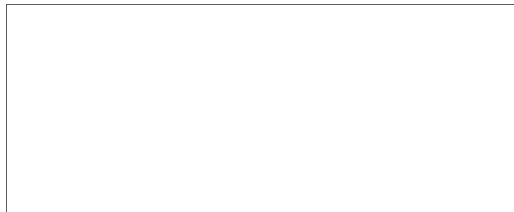
1. This memorandum is in response to Chairman, SECOM's request for members to provide a comprehensive description of the scope of the member's security duties and responsibilities within his own organization.

2. By regulation, the Director of Security at the Central Intelligence Agency "is charged with the preparation and execution of the Agency's security program and with the performance of security inspection functions" described in Attachment A. He is the senior security official in this Agency.

3. The Director of Security reports to the Deputy Director for Administration as indicated in the organization chart in Attachment B.

4. The comprehensive scope of the responsibilities of the Director of Security are manifested in the organization chart of the Office of Security, included as Attachment C.

25X1 Attachments



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SEPARATED FROM CONFIDENTIAL
ATTACHMENT

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CONFIDENTIAL

25X1

OS/P&M/PPG [REDACTED] (9 Sep 85)

Distribution:

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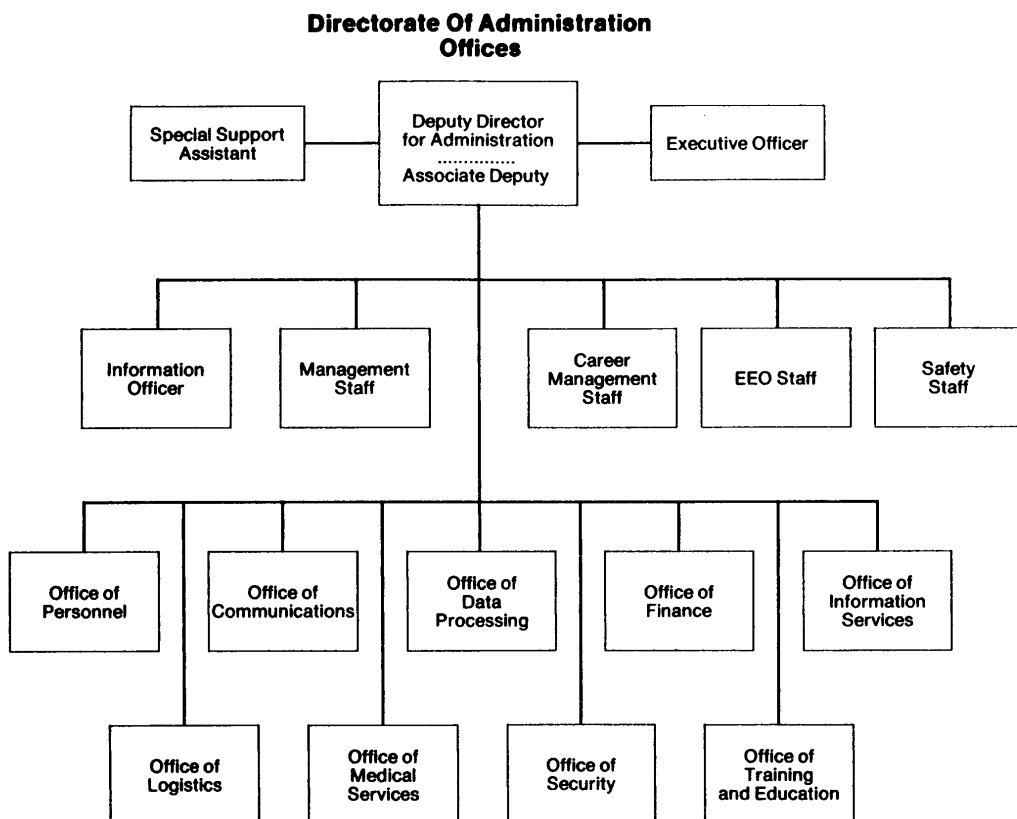
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Office of the Deputy Director for Administration

Overall Functions

The Directorate is responsible for providing support to all Agency intelligence, operations, and related activities. The Deputy Director for Administration (DDA) provides guidance and counsel on administrative matters to the DCI and DDCl, the Executive Committee, and the other Deputy Directors. He provides leadership and direction to the Directorate of Administration office heads.



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DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee

SECOM-D-219

26 August 1985

MEMORANDUM FOR: SECOM Members

FROM:

Chairman

SUBJECT: Member Responsibilities and Authorities

1. Some of the responses to my request for data on the position SECOM members occupy in their own organizations, their duties and responsibilities, indicate that I was not sufficiently explicit. Many of the responses deal with (a) the member's relationship with SECOM or (b) the member's duties regarding SCI. What is desired is the comprehensive scope of the member's security responsibilities in his own organization. Is he the senior security professional in his department or agency? For which security programs is he responsible? To whom does he report? Which major security programs (personnel, physical, technical, information) are the responsibility of his or of other components of his parent organization?

2. The impression of urgency conveyed at the 21 August meeting may have been overdone. While I would appreciate an early response, the objective is to have an accurate reading on the stature, responsibilities and authorities of the membership. Organization charts would be helpful in showing where the security responsibilities lie within the members' departments or agencies.

3. In presenting briefings on SECOM structure and functions, I usually describe the members as the "directors of security or the top security policy officers of their respective departments and agencies." It would be reassuring to know this has been accurate. Please let me hear from you on this before the 18 September meeting.

OS REGISTRY

RB 8/28